

NOT GUILTY PLEA FILING DATE: _____
*Filing deadline is 10 calendar days after this date;
if weekend/holiday, next business day*

STATE OF WISCONSIN MUNICIPAL COURT CITY OF MILWAUKEE

CITY OF MILWAUKEE, Court Date: _____
 Plaintiff, Violation Date: _____
 -vs- Citation/Case Number(s):
_____, _____
 Defendant. _____

JURY DEMAND

The above-named defendant hereby demands a trial by jury in conjunction with the above-mentioned action and tenders herewith payment in the amount of \$36.00 as the non-refundable fee for a 6-person jury (\$6/juror).

Date

Defendant/Defendant's Attorney Signature

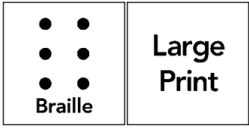
Defendant/Defendant's Attorney Printed Name

Street Address

City, State ZIP

Email Address

This material is available in alternative formats for individuals with disabilities upon request. Please contact the ADA Coordinator at ADACoordinator@milwaukee.gov, (414) 286-5948, TTY: 711. Provide a 72-hour advance notice, 7 days for Braille, to ensure accommodation of request.



**JURY DEMAND
FORM SUMMARY**

- Purpose of Form:** To request a jury trial in the Milwaukee County Circuit Court
- Accompanying Documents/Information:** None
- Payment Required:** **\$36 jury fee for a 6-person jury (\$6/juror)**
Check or money order ONLY, made payable to Milwaukee County Circuit Court.
- How to File the Form:** The original form must be filed with the court **along with the proper jury fee**. To file the form, you may do one of the following:
- (1) Mail the form to: Milwaukee Municipal Court
951 North James Lovell Street
Milwaukee, WI 53233-1449
 - (2) Bring the form to the court in person (check court hours before coming to court)
- IMPORTANT NOTE:** *If you do not file the jury demand with the Court and pay the proper jury fees by the filing deadline (see Deadline for Completion below), you will permanently waive your right to a jury trial.*
- Deadline for Completion:** Ten (10) calendar days (which includes Saturdays, Sundays and holidays) from the date on which the not guilty plea was filed on the case at the Milwaukee Municipal Court; if the 10th calendar day falls on a non-business, the deadline is the next business day
- Additional Instructions:** The following information must be completed on the form before it can be filed with the court:
- Defendant: If this is a case against you, fill in your name.
- Court Date: See original citation. Also known as the appearance date.
- Violation Date: See violation description section of original citation.
- Citation / Case Number(s): Fill in the citation numbers found on the original citation(s). Or fill in the case numbers provided by the court.
- Definitions:** A jury demand is limited to cases involving charges referencing Wis. Stat. 346.63(1) or 346.63(5), which prohibit Operating While Intoxicated (OWI) or Operating with a Prohibited Alcohol Concentration (PAC). Per Wis. Stat. 800.035(5)(c), any companion case(s), including 343.305(3)–Refusal, will also be transferred to Circuit Court for the required hearing if the OWI and/or PAC cases are accepted for a jury trial.