

JUDGMENT or ORDER/DECISION DATE:

*Filing deadline is 20 calendar days after this date;  
if weekend/holiday, next business day*

STATE OF WISCONSIN

MUNICIPAL COURT

CITY OF MILWAUKEE

CITY OF MILWAUKEE,

Case No(s).

Plaintiff,

-vs-

Defendant.

### **NOTICE OF APPEAL**

PLEASE TAKE NOTICE that the above-named defendant appeals to the Milwaukee County Circuit Court from:

- The judgment. (*No appeals may be taken from a default judgment. For a default judgment, file a motion to reopen.*)
- The decision on a motion for relief from judgment.
- The determination as to whether the defendant is able to pay the judgment because of poverty.

Date the judgment was entered: \_\_\_\_\_.

The defendant requests:

- Appeal of the Record - \$133.00**
- New Trial - \$148.00** [*only available if appealing a judgment and a trial has been held*]
- New Trial with a 6-Person Jury - \$184.00** [*only available if appealing a judgment and a trial has been held*]

\_\_\_\_\_  
Date

\_\_\_\_\_  
Defendant/Defendant's Attorney Signature

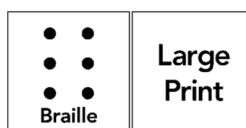
\_\_\_\_\_  
Defendant/Defendant's Attorney Printed Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State ZIP

\_\_\_\_\_  
E-mail address

This material is available in alternative formats for individuals with disabilities upon request. Please contact the ADA Coordinator, [ADACoordinator@milwaukee.gov](mailto:ADACoordinator@milwaukee.gov), (414) 286-3475, TTY: 711. Provide a 72-hour advance notice, 7 days for Braille, to ensure accommodation of request.



**NOTICE OF APPEAL**  
**FORM SUMMARY**

<b>Purpose of Form:</b>	To file an appeal to the Milwaukee County Circuit Court following a Milwaukee Municipal Court judgment, decision on a motion for relief from judgment, or determination of a defendant's ability to pay the judgment because of poverty. <i>No appeals may be taken from a default judgment. For a default judgment, file a motion to reopen.</i>
<b>Accompanying Documents/Information:</b>	None
<b>Payment Required:</b>	<b>Appeal of the Record - \$133.00</b>  <i>Make check/money order payable to Milwaukee County Circuit Court for \$133.00 appeal fee. If a judge determines a transcript is necessary, there may be an additional cost.</i>  <b>New Trial - \$148.00</b> (Circuit Court will conduct a new trial)  <i>Make check/money order payable to Milwaukee County Circuit Court for \$148.00 appeal fee.</i>  <b>New Trial with 6-Person Jury - \$184.00 (\$148.00 trial fee plus \$36 jury fee at \$6/juror)</b> (Circuit Court will conduct a new trial before a 6-person jury)  <i>Make check/money order payable to Milwaukee County Circuit Court for \$184.00 appeal fee.</i>  <b>If you are requesting a waiver of fees, you must obtain the waiver form from the Milwaukee County Circuit Court Chief Judge's Office prior to filing your notice of appeal, and file it along with the Notice of Appeal at Milwaukee Municipal Court.</b>
<b>How to File the Form:</b>	The original form must be filed with the court <b>along with the proper filing fees and/or fee waiver form</b> . To file the form, you may do one of the following:  (1) Mail the form to: Milwaukee Municipal Court 951 North James Lovell Street Milwaukee, WI 53233-1449  (2) Bring the form to the court in person (please check court hours before coming to court)  <b>You must also provide written notice to the City Attorney's Office.</b> Please check the City Attorney's office hours before bringing the form in person.  <b>IMPORTANT NOTE: If you do not file the notice of appeal with the Court, pay all proper fees or file a fee waiver form, and provide written notice to the City Attorney's Office by the filing deadline (see Deadline for Completion below), you will forfeit your right to an appeal.</b>
<b>Deadline for Completion:</b>	Twenty (20) calendar days (which includes Saturdays, Sundays, and holidays) from the date on which the judgment, decision or determination was made by the Municipal Court judge; if the 20 <sup>th</sup> calendar day falls on a non-business day, the deadline is the next business day. <i>This deadline cannot be extended.</i>
<b>Additional Instructions:</b>	The following information must be completed on the form before it can be filed with the court:  <u>Defendant</u> : If this is a case against you, you are the defendant. Fill in your name.  <u>Case Number</u> : Fill in the case number. If you cannot find your case number, contact the court.  <u>Action BeingAppealed</u> : Check the box indicating whether you are appealing a judgment, decision on a motion for relief from judgment, or determination of your ability to pay.  <u>Judgment/Decision Date</u> : Fill in the date on which the judgment/decision was rendered.  <u>Type of Appeal</u> : Check the box indicating whether you are requesting an Appeal of the Record, a New Trial, or a New Trial with a 6-person jury. For more information about the types of appeal, see the Definitions section below.
<b>Definitions:</b>	<b>Appeal of the Record</b> – A Circuit Court judge will review the record of the Municipal Court trial proceeding and render a decision.  <b>New Trial</b> – A new trial will be conducted in Circuit Court.  <b>New Trial with 6-Person Jury</b> – A new trial will be conducted in Circuit Court before a 6-person jury.